



Waiver – School Bookings

Where a Department of Education (DOE) school refers to DOE guidelines and refuses to sign a Waiver and Indemnity at all or unless it is edited, the following process should be undertaken.

1. Advise the school in detail of the activities being undertaken, the nature of the activities, the risks associated with the activities, the potential for injury and mitigation strategies.
2. Provide the school with other information including:
 - a) Distance from expert medical care and barriers to access students
 - b) Description of environment/terrain
 - c) Risk Management Plan including evacuation
 - d) Photos and videos
 - e) Use of simple terminology is key
3. As part of the information provided to School a Risk Warning should be provided in your booking agreement:

An example of a risk warning appears below. You need to amend the below Risk Warning, to include details of your specific activities:

1. I understand that a risk of harm can arise as a result of a variety of causes, actions or situations whilst participating in [*the Activities*], including but not limited to:
 - a) my own actions or the actions of others;
 - b) the condition of the property;
 - c) failure or damage of the facilities and associated equipment; and/or
 - d) the actions or inaction of any of the school or activity provider
2. I acknowledge and accept that:
 - a) [*the Activities*] may be hazardous.
 - b) [*Insert Your Details*] make no guarantees as to the current or future condition of the property or the facilities.
3. I understand and acknowledge that these conditions may result in increased risk of harm

In addition, you should include the following paragraph in your booking agreement with the School:

Please ensure the enclosed Risk Warning is included in the material you provide to parents and is acknowledged to have been read and agreed to as part of the parents consent to the activity. i.e., it forms part of the 'read and accepted' tick box where consent by parent is provided digitally.